

**Minutes
Town of Conesville
Regular Meeting
November 8, 2021
7:30 PM**

Roll Call was taken with the following people present: Supervisor Bill Federice, Laurel Mattice, Robert Proudman, Kelly Smith, Brenda Weaver, David Porter

The following attendees also signed in: Sue Marshall, Fred Ruckel, Sean Dugan, Susy Dugan, Mandy Keenan, Ralph Irving, Madeline Losito, Ben Keenan, Peter Barrett, Eric Dahlberg, Kim Uhalde.

Pledge of Allegiance - The group began the meeting with the pledge of allegiance.

1. **Privilege of the Floor** – Fred Ruckel presented a website that he has created for Conesville. Fred Ruckel expressed his concerns regarding profanity used on signs in the town. Ralph Irving wanted to thank the highway department, and Superintendent Porter for their work in filling in the potholes. Susan Marshall from Western Catskills formally went over the CDBG grants, and indicated they helped 6 single family homes, and 2 mobile home replacements. Her written report is included.
2. **Minutes** – Minutes of the regular October meeting were reviewed. **Motion by Laurel Mattice to approve the minutes of the October, 2021 meeting, seconded by Kelly Smith, Motion carried. Minutes of the Budget Hearing were reviewed. Motion by Kelly Smith to accept the minutes of the Budget Hearing as presented, second by Robert Proudman, motion carried.**
3. **Assessor’s report** – Marie Stuber sent in a written report. **Motion by Robert Proudman to approve the Assessor’s report, seconded by Laurel Mattice. Motion Carried**
4. **Code Enforcement Officer’s report** – Ron Barry submitted a written report for the Month of October. **Motion by Robert Proudman to accept the Code Enforcement Officer’s report, seconded by Carl Fancher, motion carried.**
5. **Town Clerk’s Report** – Brenda Weaver submitted a written report for October, 2021, **Motion by Laurel Mattice to accept the Town Clerk’s report, seconded by Carl Fancher, Motion Carried.**
6. **Sewer District Operator’s Report** – David Whitbeck left a written report. **Motion by Carl Fancher to accept the Sewer District Operator’s Report, seconded by Robert Proudman, Motion Carried.**
7. **Highway Superintendent’s report** –Superintendent David Porter read his written report. One highlight was that the Town received \$21,825 for the items sold at auction. **Motion by Laurel Mattice to accept the Highway Superintendent’s report, seconded by Robert Proudman, carried.**

8. **County Report** – Supervisor Federice reported that the tentative county 2022 tax levy is at \$22.59 million with no tax increase.

9. **Town Business**

- a. **Revised retention and signing bonus.** Some employees are requesting that the signing and retention bonuses be paid in December instead of one year from their effective dates. It was proposed by Supervisor Federice the Town pro-rate through November 30 the \$2,000 bonus for each employee and continue the retention/bonus program for another year starting December 1, 2021. **Motion by Kelly Smith to revise the bonuses payment schedule, 2nd by Robert Proudman. Carried.**
- b. **Highway work day schedule** – Highway Superintendent Porter and several employees have requested the workday be changed to 6:30 am to 3:00 pm. The union is agreeable to this change to the collective bargaining agreement. **Motion by Kelly Smith to change highway department employees schedule from 6:30 AM to 3:00 PM, seconded by Carl Fancher, motion carried.**
- c. CDBG lien option to forgive the lien for work on the house as the owner is now deceased and a family member plans to take title. The intent of the CDBG program is to improve the Town's housing stock and this has been achieved. **Motion by Supervisor Federice to withdraw the lien. Seconded by Laurel Mattice, motion carried.**
- d. **Bus Garage Lease Renewal** – The Gilboa-Conesville School District returned a signed lease for another year on the former Town Highway Garage they are leasing for their Bus Garage. However, the terms were mistakenly changed by the School District's attorney which will cause the lease to be returned to the district for their signature with the correct terms. New York State law on continuing the terms on expired leases will prevail and the Town is in no legal danger. **Motion by Laurel Mattice to renew the School Bus Garage lease for 12 months, seconded by Robert Proudman, motion carried.**
- e. **Building Permit fee schedule.** Code Enforcement Officer, Ron Barry suggested that some prices be changed on the schedule. **Motion by Carl Fancher to change the Building Permit as presented and have it instated on December 1, 2021, seconded by Robert Proudman, Motion Carried**
- f. **DEP logging Project.** The DEP is planning to log a portion of their Manorkill Unit. The project is behind schedule and is tentatively planned to start late winter or

early spring. The DEP Forester has been told he needs to work with Schoharie County DPW and the Town Highway Superintendent.

g. Year End meeting to be held on Monday, December 27th, at 7:00 pm, and The Organizational meeting will be held on Monday January 3, at 7:00 pm

h. Board Member input

i. Discussion regarding Contract for plowing with the County. Are they going to take over the plowing of all County Roads in the Town? Answer is yes, with one exception and that is in the case of an extraordinary snow fall event. At that point, the Town will assist as they can.

ii. Discussion regarding change to Board Meeting Time to 7:00 pm. No change at this time.

i. Contract for plowing Bid –No bidders wanted to take on the sewer treatment plant and water district area. Supervisor Federice will personally seek and solicit bids for Board consideration.

11. Review Bills – The members present reviewed the bills. **Motion by Kelly Smith to approve the bills as presented, 2nd by Robert Proudman, Motion carried.**

12. Adjourn - Motion to adjourn made by Kelly Smith, second by Laurel Mattice, motion carried. Meeting was adjourned at 8:48 pm

Respectfully submitted,

Brenda Weaver
Town Clerk

For Publication in the **Mountain Eagle, 10/15/2021**

Town of Conesville: Public Hearing Notice

1. Provide information on the amount of CDBG funds that were made available.

\$500,000, \$410,000 in construction

2. List the activities that were undertaken with CDBG funds;

6 housing rehabilitations (\$219,000, \$36.5 avg), 2 MHR (\$181,000, \$90,500 avg)

3. Provide information on the amount of CDBG funds made available for activities that benefit the LMI National Objective;

\$410,000

4. If the CDBG activities undertaken resulted in displacement, review the municipality's anti-displacement and relocation plan required under 24CFR 570.488 and how compliance was achieved; and

No displacement

5. Invite and receive comments and recommendations from the public on activities that were undertaken, or on activities which were added, deleted, or substantially changed from the application submitted to the State.

Town of Conesville
Building Code Report

From Oct. - 1 - 2021 To Oct. - 31 - 2021

Ron. L. Barry
117 Maple Ln.
Gilboa N.Y. 12096
N.Y.S. Building Code
Enforcement Office

Insp. - 7

Final
INSP. - 2 Addition
Garage

New Permits - 3 2 - Renovations
1 - Shed.

Certificate
of Occupancy - 1 Addition

Certificate
of Compliance - 1 garage

Ron. L. Barry November - 1 - 2021

TOWN CLERK'S MONTHLY REPORT

TOWN OF CONESVILLE, NEW YORK

OCTOBER, 2021

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	<u>3</u>	DECALS	<u>6.38</u>	
		TOTAL TOWN CLERK FEES		6.38
A2550	<u>8</u>	BUILDING PERMITS	<u>680.00</u>	
		TOTAL A2550		680.00
FX2144	<u>4</u>	WATER DISTRICT	<u>960.00</u>	
		TOTAL FX2144		960.00

West Conesville Wastewater Treatment Facility Monthly Update Report

This is a monthly update for the West Conesville Wastewater Treatment Facility. These are the highlights in your sewer district for the previous month.

- The average daily effluent flow for the month of October was 814 gallons a day.
- During dirty water start up it was discovered that the flow meter was not accurate. The flow meter was giving average daily flows of up to 37,221 gallons per day. Evergreen had CPE (the company responsible for installing the flow meter) come back to troubleshoot the issue. The CPE Technician discovered that the flow meter totalizer was programmed for a Parshall Flume, rather than a Trapezoidal Flume. The correction to the programming resulted in significantly lower gallons per day, bringing the average daily flow for the month of October from 12,836 gallons per day, to 814 gallons per day.
- During a rain event on September 28, we noticed that the Main Wet Well Pumps ran longer than normal. With the flow meter not working as it should, these pump numbers were the only data point that suggests we do have a I/I problem. Now that the flow meter is fixed, we will monitor the next rain event to determine how much of an I/I problem we have.
- The collection system has been hooked up and the contractor is working on a punch list in preparation for winter.
- We began compiling a list of necessary supplies for initial startup (tools, equipment, office supplies, cleaning materials, etc.)

We will be pleased to answer any questions you may have about the West Conesville Wastewater Treatment Facility. You can always contact us by phone 1-(518)-915-4396, by email (dwhitbeck@lvdvoperations.com), or in person.

Thank You

David Whitbeck (Chief Operator)

Prattsville WWTP DAILY FLOWS

Month: March

Year: 2021

Date:	Influent Flow *GPD
1	269
2	147
3	307
4	488
5	823
6	549
7	265
8	426
9	371
10	703
11	912
12	524
13	486
14	595
15	612
16	424
17	458
18	443
19	372
20	478
21	361
22	295
23	403
24	1064
25	536
26	635
27	1348
28	1921
29	2254
30	3653
31	3124
Average Flow	814

PROPOSED RETENTION/SIGNING BONUS PAYOUTS FOR PERIOD ENDING 11/30/21

Employee	Bonus Type	Date Started	Date Ended	Accrued Months	Pro-Rated Payout
Sean Best	Retention	June 1, 2021	November 30, 2021	6.00	1000.00
Travis Cornell	Signing	June 15, 2021	November 30, 2021	5.53	921.69
Eric Fredenburgh	Signing	October 5, 2021	November 30, 2021	1.84	306.67
Philip Berger	Signing	July 6, 2021	July 18, 2021	0.42	70.00
Philip Berger	Signing	October 4, 2021	November 30, 2021	1.90	316.67

* \$2,000 annual payout = \$166.67 per month

November 3, 2021

TOWN OF CONESVILLE BUILDING PERMITS FEES AND APPLICATION

Code Enforcement Officer:
Ronald Barry, Sr.
607-588-9491

Town of Conesville
1306 State Route 990V
Gilboa, NY 12076
507-588-7211

Make checks payable to:
Town of Conesville

General Building Permit	Fee
Wood and two story modular	400
Phased Commercial Building Permit	400
Cabins	175
Mobile Homes (single and double wide)	200
Mobile Homes on a foundation	230
Additions up to 100 square feet	120
Additions 101 to 500 square feet	290
Additions Over 500 square feet	400
Minor renovation w/o structural change	100
Major renovation moving or changing load bearing walls, roofs requiring structural repairs	140
Greenhouses greater than 144 square feet	50
Garage - detached or attached	175
Pole barn	175
Attached car port	120
Free standing car port or pavilion	90
Chimneys, new or replacement	50
Chimney Inspections after fire	No charge
Sheds 145 to 500 square feet	140
Utility buildings over 500 square feet	140
Decks and porches up to 60 square feet with railing	No charge
Decks and porches over 60 square feet and/or 3 feet above ground	120
Roof over existing porch or deck up to 60 square feet	60
Roof over existing porch or deck over 60 square feet	120
Swimming pools in-ground, any size	30
Above ground, less than 12 feet in length or under 3 feet high above ground	30
Above ground, higher than 12 feet in length and 3 feet or higher above ground	No charge
New heating systems – furnaces, wood stoves, fireplaces, solar heating and wind power	60
Swimming pools - In-ground, any size	30
Swimming pools - Above ground, 12 feet length and 3 feet or more high	30
Swimming pools - Above ground, less than 12 feet length or 3 feet high	No charge
Permit Extensions	50
Certificate of Compliance	
Garages, sheds, and pole barns	50
Certificate of Occupancy for new building	50
Requested research	50