

**Minutes
Town of Conesville
Regular Meeting
March 8, 2021
7:30 PM**

Roll Call was taken with the following people present: Supervisor Federice, Carl Fancher, Robert Proudman, Kelly Smith, Laurel Mattice, Diane Williams, Deputy Town Clerk, Brenda Weaver was absent

1. The group began the meeting with the pledge of allegiance.
2. Privilege of the Floor – There were no requests for privilege of the floor
3. Minutes:
 - a. **Motion by Laurel Mattice to approve the minutes of the February 8, 2021 meeting, with changes, 2nd by Kelly Smith. Motion Carried.**
4. Assessor's report – Marie Stuber sent in a written report. Motion by Kelly Smith to approve the Assessor's report, second by Carl Fancher.
5. Code Enforcement Officer's report – Ron Barry submitted a written report for the Month of February. **Motion by Carl Fancher to accept the Code Enforcement Officer's reports, 2nd by Robert Proudman, motion carried.**
6. Tax Collector's Report – Diane Williams submitted a written report. **Motion by Kelly Smith to accept the Tax Collector's Report, 2nd by Robert Proudman, Motion Carried.**
7. Town Clerk's Report – Brenda Weaver submitted a written report for January, 2021. **Motion by Laurel Mattice to accept the Town Clerk's report, second by Carl Fancher, Motion Carried.**
8. Highway Superintendent's report – Jason Barry submitted a written report. Jason left information regarding the purchase of a loader. Members expressed their concern that Jason was not at the meeting in person to discuss. There is money in the equipment reserve. Need more information on number 2, Anderson Loader. Decision to table loader decision until the April Meeting. **Motion by Robert Proudman to accept the Highway Superintendent's report, 2nd by Kelly Smith, motion carried.**
9. County Report – Supervisor Federice reported that he received a call from Congressman Antonio Delgado. \$6 million will be coming to the County under the CARES Act passed by Congress. Each town could also receive a significant amount of COVID relief money.
10. Town Business
 - a. **Supervisor's Financial Report – December 2020, Motion by Laurel Mattice to approve the Financial Report, second by Carl Fancher, motion carried.**

- b. **2020 Audit Update Document Affirmation - Kelly Smith made the motion to approve the Audit Document, second by Laurel, motion carried.**
 - c. **Budget Transfer** – Budget Transfers were reviewed. Motion by Carl Fancher, and 2nd by Robert Proudman to pass Resolution number 35-21 Roll call vote, all approved. Motion carried.
 - d. Drug and Alcohol clearing house was discussed
 - e. Supervisor Federice will schedule Sexual harassment training.
 - f. Annual Shelter agreement – Motion by Laurel Mattice to approve the Annual Shelter Agreement second by Kelly Smith Motion Carried.
 - g. Highway position – No inquiries for the job opening were received yet.
 - h. Board Member Input – None.**
11. Executive Session – **Motion by Kelly Smith to enter into executive session to discuss personnel matters, 2nd by Carl Fancher, Motion carried.**
12. **Motion made to come out of executive session by Laurel Mattice, second by Robert Proudman, Motion carried.**
13. **Motion by Kelly Smith to approve bills as submitted, second by Laurel Mattice, motion carried.**
14. **Motion to adjourn made by Carl Fancher, second by Kelly Smith, motion carried.**

Respectfully submitted,

Diane Williams

Deputy Town Clerk

Marie Stuber, Assessor
Town of Conesville
1306 State Route 990V
Gilboa, NY 12076

Office: 607-588-7211 Fax: 607-588-6832
Office Hrs. Tuesdays 10-1 November 1- March 31
or By Appt
conesvilleassessor@gmail.com

Board Report

Dear Town Board Members,

I am providing a copy of an updated status of my training from the state to Bill for your records. I emailed on February 25 the required forms to the state tax dept for reimbursement to the towns for their payment made for the last course I took. Please let me know if you successfully receive the reimbursement since this is the first time I have attempted this. I was told by email that they had all the accurate docs needed.

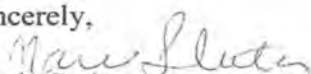
I have been handling exemptions all month with quite a few of the Agricultural renewal not returned by the middle of the month so I sent out some letters. Since they are due here or postmarked by March 1 I wanted to make sure everyone who is entitled gets the exemption renewed. I do have a few that had exemptions removed. Mostly deceased Aged and at least one right now that had an Ag exemption and are no longer having the land farmed.

Now that we are on the downside of the winter and deadline for roll changes usually have to be in by middle of April I will be doing some road work so if you hear that there is a strange person poking around properties it is probably me. It will take a while for owners to get used to a different person.

I did get to meet a few of the citizens of the community this month as they stopped in with questions or forms.

Any questions, please contact me.

Sincerely,


Marie Stuber



STATE OF NEW YORK
DEPARTMENT OF TAXATION AND FINANCE
OFFICE OF REAL PROPERTY TAX SERVICES

Educational Services
W. A. Harriman Campus
Albany, New York 12227
www.tax.ny.gov
orpts.edservices@tax.ny.gov
Telephone (518) 474-1764
FAX (518) 435-8628

Basic Certification Status Report

Date of Report: February 25, 2021

Marie Stuber
Assessor in Multiple Towns
County: Schoharie
Town of Middleburgh (433800)
Town Hall
143 Railroad Ave.
Middleburgh, NY 12122-0946

Initial Date: 01/03/2019
Current Term: 10/01/2019
Term Ends: 09/30/2025

Email: mlstuber@middleburgh.net

Qualifications: Met

<u>Component(s) Completed for Basic Certification</u>	<u>Date Completed</u>
Assessor Orientation	01/10/2019
Cost, Market and Income Approach to Value	02/05/2021
Ethics (Basic)	11/14/2019
Fundamentals of Assessment Administration	10/01/2018
Fundamentals of Data Collection	10/03/2019
Fundamentals of Mass Appraisal	01/14/2020

Timeframe for Required Components Needed for Basic Certification

By 01/02/2022, you must successfully complete the following component(s):

Introduction to Farm Appraisal

You are required to be certified by 01/02/2022.

Town of Conesville Building Code Report

From Feb-1-2021 To Feb-28-2021

Row. L. Barry
117 Maple Ln.
Gilboa N.Y. 12096
N.Y.S. Building Code
Enforcement Office.

Certificate
of Occupancy — 2

Permit Ext. — 2

Expired OR Renewal
of Building Permits — 1

INSPE. — 5

Tax Collection Totals

Town of Conesville
Tax Year: 2021
Sat, Mar 6, 2021, 07:14 AM

28 Zero amount tax bills
 267 Unpaid tax bills
 1 Partially paid tax bills
 1033 Fully paid tax bills

 1329 Total number of tax bills

1020 payments collected by collector, 15 by Co Treasurer

Total to be collected this year: \$1,866,343.12

Tax Collector(s) Paid Amounts

Total base paid: \$1,438,646.84
 Total penalty: \$620.44
 Total late notice: \$0.00

 Sub total paid: \$1,439,267.28

Feb.

Total refunds: \$0.00

 Net Collected \$1,439,267.28

Treasurer Collect: \$34,972.46

Treasurer LateFees Col: \$0.00

Total unpaid: \$392,723.82

Breakdown of totals by Swis Code

# Bills	Tax Due	Base Pd	Collected(*)	Treas Collect(*)	Owed
432800	-Town of Conesville				
1301	\$1,866,343.12	\$1,438,646.84	\$1,439,267.28	\$34,972.46	\$392,723.82

* - Totals Collected represents the base amount paid plus penalties and late notice fees minus any refunds issued.

March 8, 2021

Town Clerk Report

Hi folks – I apologize for not making tonight's meeting. Several things on the Clerk's front:

1. As you probably noticed Jamie, Bob and I have been busy – We still have some more to do, but it's a start.
 - a. One thing that I've mentioned in the past is the security of our Vital Records. Currently they are located in a safe that has no combination, and while it may offer some protection in a fire, it probably is not as fire proof as it could be. Plus there is no locking it. I think I may have come up with a less costly solution:
 - i. Jamie has removed her fire proof cabinet and is willing to let us use it. Between that and the one I have we should be able to store all of the vital records, with the exception of one very large book. This book will not fit into the cabinets. I have checked online and there are "fire proof and water proof bags. I'm not certain that these would fit this book. I need to do some measuring. There is a company that was supposed to get back to me with prices, but I'm still waiting. If the one that I have found would work we're talking \$100 or less. This would fix the fire-proof problem, but would not solve the lock and key problem. (for this one book) Please let me know if it is okay to spend up to \$200 and I'll find an appropriate solution.
 - b. After I'm done re-organizing files, we may be able to eliminate one of the files. How do you all feel about a coat of rust-oleum paint to make them all match?
 - c. I realize that there is a possibility of the town hall moving, but is it possible to put a coat of paint on the floor so that at least it all matches?
2. Intern – I did put together a flyer and sent it to the school. This was just before their break, and I have not yet had any responses.
3. Drop Box – Working fairly well – we've had a couple of people take advantage of it, and I've been able to leave a couple of items for people to pick up in the clear box outside. (Seems to be very tough – everything is very dry inside and hasn't blown away in any of our wind storms.)
4. Phones – we still continue to have folks be upset by not being able to reach the correct person when they call. I am still the only one who checks messages, and no one has the ability to check messages in person. I believe Bill is still in discussion with Margaretville Telephone.
5. Cell Tower – I've had a couple of people asking when the Cell tower was going to be scheduled to be turned on. If anyone has any information on that, I'd like to know so we can give out as appropriate.
6. Hours – I'm trying to stick to the Monday – all day – 7:00 to 4:15, Wednesday evenings from 4:15 to 8:00, and 2nd Saturday from 7:00 to 11:00. Also, I can be available most any evening by appointment.

Any questions, send me an email, or call me.

TOWN CLERK'S MONTHLY REPORT

TOWN OF CONESVILLE, NEW YORK

FEBRUARY, 2021

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A2544

<u>6</u>	DOG LICENSES	<u>35.00</u>	
	TOTAL A2544		35.00

A2590

<u>1</u>	BUILDING PERMITS	<u>50.00</u>	
<u>1</u>	PLANNING BOARD FEES	<u>50.00</u>	
	TOTAL A2590		100.00

FX2144

<u>8</u>	WATER DISTRICT	<u>2,120.00</u>	
	TOTAL FX2144		2,120.00

TOWN CLERK'S MONTHLY REPORT

FEBRUARY, 2021

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND

✓ PAID

135.00

PAID TO NYS ANIMAL POPULATION CONTROL FUND

8.00

TOTAL DISBURSEMENTS

143.00

MARCH 1, 2021

_____, SUPERVISOR
William A. Federice

STATE OF NEW YORK, COUNTY OF SCHOHARIE, TOWN OF CONESVILLE

I, Brenda Weaver, being duly sworn, says that I am the Clerk of the Town of Conesville that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

_____,

Town Clerk

_____ day of _____ 20____

Notary Public

HIGHWAY REPORT

MY FIRST ORDER OF BUSINESS AT TONIGHTS MEETING IS TO DISCUSS THE 3 PRICES I RECEIVED FOR A NEW LOADER. I HAVE TALKED A LOT WITH THESE REP'S AND COMPARED A BUNCH OF OPTIONS. I ALSO LOOKED AT A BUNCH OF DIFFERENT BRANDS. SOME ARE VERY OUT PRICED FOR OUR NEEDS.

SO HERE IS WHAT I FOUND FROM HIGHEST PRICE TO LOWEST.

1-CASE CAME IN WITH A TOTAL OF \$180,432.00 FOR THE NEW EQUIVELENT OF WHAT WE HAVE. THEY OFFER A 3, 4, 5, AND 7 YEAR LEASE OPTION. I INCLUDED A PRICE BREAK DOWN ON THESE OPTIONS FOR YOU ALL TO VIEW. THE PRICE I GOT WAS FROM MONROE TRACTOR.

2-ANDERSON EQUIPMENT HAS A PRICE OF \$201,786.00 MINUS A TRADE IN VALUE OF \$22,000.00 FOR A TOTAL OF \$179,786.00. THIS IS THE MACHINE WE ARE HOPING TO GET. NOT AS MANY LEASE OPTIONS AS ABOVE, BUT A BETTER BUILT MACHINE WITH NOT AS MANY PLASTIC PARTS. I HAVE ALSO INCLUDED A LEASE TO OWN BREAK DOWN HERE.

3-MONTANO EQUIPMENT SELLS HYUNDIA EQUIPMENT FOR LOADER OPTIONS. I COULDN'T FIND A LOT OF REVIEWS OTHER THAN THE SALES VIDEOS YOU GET FROM LOOKING THEM UP. LOTS OF PLASTIC PARTS INSIDE AND OUT. NOT A HORRIBLE MACHINE, BUT THE LESSER OF THE 3 WE LOOKED AT. THIS PRICE CAME IN AT \$158,000. LITTLE BIT LESS MONEY BUT WAS NOT AS EXCITED WITH SOME OF THE OPERATORS CONTROLS AND THE PLASTIC PARTS. PLASTIC AND HEAVY EQUIPMENT DON'T GET ALONG.

ALL 3 OF THESE MACHINES ARE EQUALLY MATCHED PRETTY CLOSE FOR SPECS. I REQUESTED A SET OF FORKS FOR THIS MACHINE TO BE DELIVERED WITH IT. THE TOWN HAS NEVER HAD A SET UP TO CHANGE ATTACHMENTS IN THE PAST. WE HAVE A LOT OF THINGS WE DO THAT FORKS WILL HELP WITH AND MAKE THINGS MUCH SAFER FOR THE MEN. THIS WILL ALSO GIVE US THE OPTION TO BE ABLE TO USE IT FOR OTHER THINGS LIKE A POWER BROOM. THE BROOM WE HAVE NOW HAS RUINED 2 PTO PUMPS ON TRUCK 211 IN THE LAST 3 YEARS. THESE TRUCK PUMPS ARE NOT MADE TO BE RUN UNDER THAT KIND OF STRAIN FOR LONG PERIODS OF TIME. WHERE A LOADER MOUNTED ATTACHMENT IS BUILT TO RUN OFF THE PROPER FLOW RATES OF THE LOADER PUMP. JUST ONE MORE SMALL THING TO HELP BETTER THE TOWN.

TRUCK 202- I RECEIVED A CALL THAT THE FRONT AXLE HAS BEEN REPAIRED. WHEN THEY TEST DROVE THE TRUCK THERE WAS STILL A NOISE IN THE DRIVELINE. I ASKED THEM TO TRY TO INSPECT IT FURTHER AND SEE WHAT IT COULD BE. AFTER PULLING THE OILS AND INSPECTION PLATE I WAS TOLD THAT THE TRUCK HAD NO VISIBLE OIL LEAKS YET THE TRANSFER CASE HAD A LOW OIL LEVEL. HE ALSO TOLD ME THE BEARINGS ON THE TOP SHAFT ARE VERY RUSTY AND SIEZED TO THE SHAFT. HE EXPLAINED THIS SHAFT ONLY GETS OIL WHEN THE GEARS ARE TURNING AND AS THIS TRUCK SITS A LOT AND IS ONLY USED PRIMARILY IN THE WINTER IT IS NORMAL THAT THIS HAS BECOME AN ISSUE. I ASKED HIM TO GET ME PRICES FOR FIXING THIS AND AM WAITING ON A CALL FROM JEFF AT W&W TO SEE IF WE CAN REBUILD IT CHEAPER THEN REPLACING IT.

I APPOLIGIZE FOR NOT BEING AT THIS MEETING IN PERSON TO DISCUSS THESE BIGGER ISSUES. HOWEVER, I HAD TO USE 3 DAYS IN THE LAST COUPLE WEEKS PLOWING SNOW. IN ORDER TO KEEP MY JOB THERE FOR THE HEALTH INSURANCE FOR MY CHILDREN THAT I LOST THROUGH THE TOWN, I AM

NO LONGER ALLOWED TO COME AND GO AS I PLEASE LIKE I HAD ORIGINALLY BARTERED FOR WHEN I TOOK THE JOB.

I WANTED TO MENTION THE INFO I GOT ABOUT OUR LOST CHIPS MONEY LAST SEASON. LOOKS AS THOUGH WE MAY GET A BIT OF THAT BACK THIS YEAR. I WILL BELIEVE IT WHEN WE SEE IT BUT THAT IS WHAT I'M BEING TOLD.

MEETING WITH GORMAN NEXT WEEK TO DISCUSS AND MAP OUT THIS YEARS PAVING PLAN.

I WILL KEEP YOU POSTED.

THAT SHOULD CONCLUDE OUR REPORT THIS MONTH.

JASON.

HIGHWAY SUPERINTENDENT.

Town of Conesville
Resolution Number 35-21
Budget Amendments
March 8, 2021

Increase Budget	To		Description	Decrease Budget
2,563.00	2,563.00	A1289	Other General Department Income	
100.00	100.00	A2115	Planning Board Fees	
14,000.00	14,000.00	A2412	Rental of Real Property, Other Government	
21,000.00	21,000.00	A2660	Sale of Real Property	

Board Member	AYE	NAY	ABSTAIN
Federice, William	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fancher, Carl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mattice, Laurel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proudman, Robert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smith, Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>